CR 11721 New G-Codes for Therapist Assistants

Prepared for

myUnity Essentials Financial



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Overview

With an implementation date of October 5, 2020, Medicare has established two new G-codes for physical and occupational therapist assistants providing maintenance programs in the Home Health setting.

G2168 has been added for "Services performed by a physical therapist assistant in the home health setting in the delivery of a safe and effective physical therapy maintenance program, each 15 minutes." G2169 has been added for "Services performed by an occupational therapist assistant in the home health setting in the delivery of a safe and effective occupational therapy maintenance program, each 15 minutes."

Medicare systems will accept claims submitted with these codes after the 10/5/2020 implementation for dates of service on or after 1/1/2020. Complete the following steps to meet <u>CR 11721</u> requirements.

Setup

Add PTA & OTA Disciplines

Go to **File>File Maintenance>System Settings**. Enter the Master Password (Admins with the Master Password should perform this step).

Click on the Modality tab.

Confirm the PTA and OTA modalities are not already listed. If not listed proceed with the following steps in this section. If these modalities are already listed, skip to <u>Revenue/HCPCS</u>.

Press the '+' button to add a new row and enter the fields as follows:

Description: PTA

Is-Visit: check this box

Care-Type: Physical Therapy

Cost-Type: Visit

Cost-Amt: enter your agency's cost for the discipline (optional, used for Margin reports)

Save changes.

Press the '+' button to add another new row and enter the fields as follows:

Description: OTA

Is-Visit: check this box

Care-Type: Occupational Therapy



Cost-Type: Visit

Cost-Amt: enter your agency's cost for the discipline (optional, used for Margin reports)

Save changes.

ouun	g mornauon.	100000-00			0200 000 00 I			
Seq	Description	Is-Visit	Care-Type	Cost-Type	Cost-Amt	1	+	
14	Continuous Care		Other	Visit	0.00			
15	Hospice Aide		Home Health Aide	Visit	0.00		-	
16	LPN		Regular Nursing	Visit	0.00			
17	Respite		Other	Visit	0.00			
18	Inpatient		Other	Visit	0.00			
19	Physician		Other	Visit	0.00			
20	Modality Number 20		Other	Visit	0.00	1		
21	Non-Visit Time Tracking		Non-Visit	Hour	0.00			
22	Pharmacy		Supplies	Charge	0.00			
23	New Modality		Regular Nursing	Visit	0.00			
24	Co-Pay/Co-Insurance		Other	Visit	0.00			
25	Overhead Charge	V	Other	Visit	0.00			
26	PTA	V	Physical Therapy	Visit	0.00			
27	OTA		Occupational Therapy	Visit	0.00	-		

Revenue/HCPCS Codes

Go to File>File Maintenance>Category, press Change Type and set the radio button to Revenue Code.

Click the **Add** button and enter the fields as follows:

Code: 0421G2168

Description: PTA Maintenance

CPT/HCPCS: G2168

Save changes.

Category Code: 0421G2168 Active: Description: PTA Maintenance CPT/HCPCS: G2168 Other Code: Category Type: Other Code: County CPT/HCPCS: G2168 Other Code: Category Type: Character County County Category Category County Category Category Other Code: County County Category Category County Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category Category C	Category Maintenance: Revenue C	Code - Browse	
C Language C Schedule Match C Level Of Care C Schedule Zone C Marital Status C Team Group Municipality C Unmade Visit C Optimal C Work Shift	Category Code: 0421G2168 Active: Code: PTA Maintenance CPT/HCPCS: G2168 Other Code:	Category Type: C Acuity C County C Denial Reason C Diagnosis Grp C Disch Reason C Disch Condition C Document Type C Insurance Class C Insurance Type	C PayRate Type C Priority C Program C Race C Referral Type C Religion C Renewal Type C Revenue Code C Schedule Group
C Payment Type	t ∌ i Change <u>T</u> ype	C Language C Level Of Care C Marital Status C Municipality C Optional C Payment Type	C Schedule Match C Schedule Zone C Team Group C Unmade Visit C Work Shift



Click the **Add** button again and enter the fields as follows:

Code: 0431G2169	Category Maintenance: Revenue Code - Brow Category	vse 💶 🗖 🗙
Description: OTA Maintenance	Code: 0431G2169 Active: C Category T C Acuity C Acuity C County C County	rpe: C PayRate Type C Priority
CPT/HCPCS : G2169	C Denial I CPT/HCPCS: G2169 C Diagno C Disch F	Reason O Program sis Grp O Race Reason O Referral Type
Save changes.	Other Code: C Disch C C Docum C Insuran C Langua C Level O Marital 3 C Marital 3 C Marital 3 C Marital 3 C Optiona C Paymen	ondition C Religion ent Type C Renewal Type ce Class C Revenue Code ce Type C Schedule Group ge C Schedule Match (Care C Schedule Zone Status C Team Group ality C Unmade Visit il C Work Shift
	Heind Save X Cancel Print + Add - De	lete ?

Charge Code Setup

New Charge Codes need to be created and linked to the new G-codes for claim submission. Since Medicare systems aren't implementing the new HCPCS until 10/05/2020, they will initially be setup with standard PTA and OTA visit HCPCS codes and can be changed to the new code set on October 5th. The Charge Codes and Descriptions established here will need to be setup in the Billing Code library in Clinical and attached to the appropriate form there. You should not wait until October to start using these billing/charge codes.

Go to File>File Maintenance>Charge Code.	Charge Bill-Ra	rge: PTAVT te Pay-Rat	MN - PTA N e Revenue-(Mainten Codes	ance Visit ·	Browse		×
Click the Add button and enter the fields as follows:	Code: Description:	PTAVTMN	▼ enance Visit	Active	v			
Code: PTAVTMN	Modality: Non-Billable:	PTA			•			
Description: PTA Maintenance Visit		Charge Bill-	Charge: PTAV Rate Pay-Rat	TMN - P e Reveni	TA Maintena ue-Codes	ance Visit - Ed	it	×
Modality: PTA		Start-Date 1/1/2020	End-Date 12/31/2099	Basis Visit	Gross 78.00	Net 78.00	Cost	
Non-Billable: leave unchecked								1
Click on the Bill-Rate tab and press the '+' button and enter 1/1/2020 as the Start-Date.	<u>Find</u>							
Choose Visit as the Basis and enter your Gross and Net amounts.	:	Ah Sind	C Saus 1	Cancel	A Drint	at 644	Delete	- -



Click on the **Revenue-Codes** tab and press the '+' button to add a new row.

Type: Medicare Revenue Type.

Code/Description:0421G0157 (On or after 10/05/2020 this code should be changed to the new PTA Maintenance 0421G2168 code)

Start-Date: 1/1/2020.

End-Date: 12/31/2099.

GL-Account: Enter appropriate account if using for GL reporting. Optional.

Charge: PTAVTMN - PTA Maintenance Visit						
Charge Bill-Rate Pa	ay-Rate Rever	nue-Codes				
Туре	Code	Description	Start-Date	End-Date	GL-Accou	
Medicare Rev Type	0421G0157	PTA Visit	1/1/2020	12/31/2099		
•					•	
Find 🛛 Sav	re 🗙 Cance	Print 🕇 🛨	Add - Delet	e	?	

Add any other Revenue

Types if needed (e.g. Medicare Advantage).

Save changes.

This charge code must be added to the Billing Codes library in Clinical and attached to all necessary forms.

Go back to the Charge tab.

Click the Add button and enter the fields	Char	ge: OTAVTMI	N - OTA Main	tenance	Visit	- - ×	
as follows:	Charge Bill-Rate	Pay-Rate R	evenue-Codes			· 1	
Code: OTAVTMN	Code: O	TAVTMN	 Activ 	e: 🔽			
Description: OTA	Description:	TA Maintenand	ce Visit				
	wodancy.				TA Maintona	nco Visit	
Modality: OTA	Non-Billable:	Charge Bill-	Rate Pay-Rate	e Revenu	ie-Codes	nce visit	
Non-Billable: leave		Start-Date	End-Date	Basis	Gross	Net	Cost
unchecked	A Eind	1/1/2020	12/31/2099	Visit	70.00	70.00	
Click on the Bill-Rate							
button and enter							<u> </u>
1/1/2020 as the Start- Date.		h Eind	Save >	Cancel		+ <u>A</u> dd	- <u>D</u> elete

Choose Visit as the Basis and enter Gross and Net amounts.



Click on the **Revenue-Codes** tab and press the '+' button to add a new row.

Type: Choose the Medicare revenue code type.

Code/Description: If

entering this record prior to 10/05/2020, choose the existing OTA G0158 code.

On or after 10/05/2020 this code should be changed to the new OTA Maintenance G2169 code.

Start-Date: Enter 1/1/2020.

End-Date: 12/31/2099.

GL-Account: Optional. Enter appropriate account if using for GL reporting.

Add any other Revenue Types if needed (i.e Medicare Advantage).

Save changes.

This charge code must be added to the Billing Codes library in Clinical and attached to all necessary forms.

Insurance Setup

Go to File>File Maintenance>Entity, press Change Type and set to Insurance.

Select the Medicare Insurance.	Entity Ma	aintenance: Insurance 60016	- Medicare: Brow	se 📃	
	Name/Address Insurance	Ins-Rate Contact Notes			
Click the Insurance tab.	Code: 60016	▼ Active: 🔽	C	Change Type	
In the Billing Unit Overrides , select ¼ hours for the PTA and OTA modalities.	Full Name: Medicare	Entity Ma Name/Address Insurance In Insurance Type: M Financial Class: M	intenance: Insurance 60 ns-Rate Contact Notes Iedicare Rev Type 💽	Entity Type: 016 - Medicare - E Billing Unit Overrides: # Modality 25 Overhead Charge	Units
Save changes.	Suite/Apt #:	Bill Type: U	B04 •	26 PTA 27 OTA	1/4 Hrs
Complete these steps for any other payers that require these modalities on claims (selecting the Unit override as required for that payer).	Street: PO Box 14 City: Baltimore State: MD Zi	4537 Provider #: Payor/Submitter #: 12 GL A/R Account #: 00 GL Discount Account #: 00 GL Discount Account #: PPS Billing: Payor Type: 1 Requires EVV: [7]	2345 02000 30000 Bill Method: Medicare -Medicare (Fee for Service)	Timely Filing: 0 + Biling Req Plan of Author	PDGM: 1/1/2020 💌 uirements: Care zation Code
		A Eind Save X	Cancel SPrint		?



Cha	rge: OTAVTM	N - OTA Maintenanc	e Visit - Brow	se	×
Charge Bill-Rate P	ay-Rate Rever	nue-Codes			
Туре	Code	Description	Start-Date	End-Date	GL-Accou
Medicare Rev Type	0431G0158	Occ THerapy Asst	1/1/2020	12/31/2099	
)
Find Sa	ve X Cance	Print + Ac	id – Deleti	e	2

Option Set Setup

Go to Billing>Electronic Claims.

Electronic Billi	ng: X12 Creation 🛛 🗙
General Options Specific Includes	
Report Sequence: Patient Insurance Bill Date Selection: From: 4/30/2020 Unit Selection: Active: Option Set Selection: Option Set Selection: Option Set Selection: Option Set Selection: Option Set Selection: Option Set Selection: Option Set Selection: Option Set Selection: Show Inactive Option Sets:	Submitted Type: O Un-Submitted Only All Records PPS Claim Type: Initial Final All PPS Type: Medicare PPS Type: Medicare Include Held Certs Print Charge Detail Include Paid Bills Any Form Type Test Submission File Upper Case Only Reissued Claim UnSubmitted Details Only Exceptions Only Claim Type: Normal
Filename: RAP.x12	
🛕 Preview 🥥 Print 🚮 Options	B UB <u>0</u> 4

Option Set Selection: Select the Medicare option set.

Click on the **Options** button.

Go to Locator 2390.15.

For the PTA and OTA modalities make these selections:

Use Modality: Check

Service Units: Select ¼ Hours (entries here can be overridden in the Insurance Billing Units Override).

Itemization: select Visit.

Save changes.

B	Billing Options Wizard ×						
150 - Medic	care Elec Claims - 5010		-	➡ Next			
2390.15 CI	narge Itemizations			?			
Use Modality	Modality Description	Non-Covered	Service-Units	Itemization _			
	Non-Visit Time Tracking		Units	N/A			
	Pharmacy		Units	N/A			
	New Modality		Units	N/A			
	Co-Pay/Co-Insurance		Units	N/A			
	Overhead Charge		Units	N/A			
V	PTA		1/4 Hours	Visit			
	OTA		1/4 Hours	Visit			
•							
Save	🗶 Cancel 🛛 🎯 Print 🛛 🔓 Copy 🛛 😥	Merge	ename				



Complete these steps for any other option sets that will be used to bill PTA and/or OTA claims.

