

Medi-Cal Hospice Billing

FAQ

Prepared for

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Table of Contents

Overview.....	1
Setup	1
Revenue Codes	1
Charge Codes.....	2
Medi-Cal Insurance	3
Configure the Medi-Cal Option Set(s).....	5
Billing Process	5

Overview

Medi-Cal Hospice LOC services are billed on the UB04 form. Starting with an implementation date of 5/1/2018, Medi-Cal has unique requirements for high/low Routine Homecare and Service Intensity Adjustments (SIA) charges. Changes are retroactive for dates of service 1/1/2016 and after. The instructions in this document detail how to fulfil these requirements. For detailed billing instructions and regulatory compliance information, visit the Medi-Cal website: <http://www.medi-cal.ca.gov/>

Setup

Revenue Codes

Go to **File > File Maintenance > Category**, press **Change Type** and set to **Revenue Code**.

Press the **Add** button to add the new **0650 Routine** and **0552 SIA** revenue codes. The 0659 Late Routine Revenue code does not need to be created as this code is automatically populated to the claims at the time of the electronic claim file generation.

The screenshot displays two overlapping windows from the 'Category Maintenance: Revenue Code - Browse' application. The background window is for Code 0650, 'Routine Home Care', with 'Active' checked. The foreground window is for Code 0552, 'RHC Service Intensity Add-on', also with 'Active' checked. Both windows show a 'Category Type' list on the right, where 'Revenue Code' is selected for 0552. The foreground window includes a 'Change Type' button and a bottom toolbar with 'End', 'Save', 'Cancel', 'Print', 'Add', 'Delete', and a help icon.

Category Maintenance: Revenue Code - Browse

Category

Code: 0650 Active: ☒

Description: Routine Home Care

CPT/HCPCS:

Other Code:

Category Type:

- ☐ Acuity
- ☐ County
- ☐ Denial Reason
- ☐ Diagnosis Grp
- ☐ Disch Reason
- ☐ Disch Condition
- ☐ PayRate Type
- ☐ Priority
- ☐ Program
- ☐ Race
- ☐ Referral Type
- ☐ Religion

Category Maintenance: Revenue Code - Browse

Category

Code: 0552 Active: ☒

Description: RHC Service Intensity Add-on

CPT/HCPCS:

Other Code:

Category Type:

- ☐ Acuity
- ☐ County
- ☐ Denial Reason
- ☐ Diagnosis Grp
- ☐ Disch Reason
- ☐ Disch Condition
- ☐ Document Type
- ☐ Insurance Class
- ☐ Insurance Type
- ☐ Language
- ☐ Level Of Care
- ☐ Marital Status
- ☐ Municipality
- ☐ Optional
- ☐ Payment Type
- ☐ PayRate Type
- ☐ Priority
- ☐ Program
- ☐ Race
- ☐ Referral Type
- ☐ Religion
- ☐ Renewal Type
- ☒ Revenue Code
- ☐ Schedule Group
- ☐ Schedule Match
- ☐ Schedule Zone
- ☐ Team Group
- ☐ Unmade Visit
- ☐ Work Shift

Change Type

End Save Cancel Print Add Delete ?

Charge Codes

Go to **File > File Maintenance > Charge Code**. Click **Find** button to search for and select the **HOSPICESIA** (Hospice Service Intensity adjustment) charge.

Go to the Charge tab.

Modality: Non-Billable

Non-Billable: Un-check this option (Note, this will not adversely affect Medicare hospice claims because they are not set to include Non-Billable modality charges).

Charge: HOSPICESIA - Service

Charge | Bill-Rate | Pay-Rate | Revenue-Codes

Code: Active: ☒

Description:

Modality:

Non-Billable: ☐

Go to the **Revenue-Codes** tab and press **Add** to add a new row.

Type: Medi-Cal Hospice Revenue Type (your agency's description may differ from this example).

Code: 0552

Start Date: Enter 1/1/2016 (if billing retroactively) or 5/1/2018.

Charge: HOSPICESIA - Service Intensity Add-on - Edit

Charge | Bill-Rate | Pay-Rate | Revenue-Codes

Type	Code	Description	Start-Date	End-Date	GL-Account
Medicare Hospice Rev Type	0552	RHC Service Intensity Add-on	1/1/2016	12/31/2099	123456
Medi-Cal Hospice	0552	RHC Service Intensity Add-on	1/1/2016	12/31/2099	

Go to the **Charge** tab. Click the **Find** button and select the **ROUTINE** charge.

Charge: ROUTINE - Routine Home Care

Charge | Bill-Rate | Pay-Rate | Revenue-Codes

Code: Active: ☒

Description:

Modality:

Non-Billable: ☐

Go to the **Revenue-Codes** tab.

Charge: ROUTINE - Routine Home Care - Edit					
Charge	Bill-Rate	Pay-Rate	Revenue-Codes		
Type	Code	Description	Start-Date	End-Date	GL-Account
Medicare Hospice Rev Type	0651	Routine Home Care	1/1/2000	12/31/2099	11000
Medicaid Hospice Rev Type	0651	Routine Home Care	1/1/2000	12/31/2099	
Hospice T-Codes	0651T2042	Routine Home Care	1/1/2000	12/31/2099	
Medi-Cal Hospice	0651	Routine Home Care	1/1/2000	12/31/2015	
Medi-Cal Hospice	0650	Routine Home Care	1/1/2016	12/31/2099	

Enter an **End-Date** for the Medi-Cal Hospice Type (use 12/31/2015 if billing retroactively or 4/30/2018).

Click **Add** to add a new row.

Type: Medi-Cal Hospice Revenue Type (your agency's description may differ from this example)

Code: 0650.

Start Date: Enter 1/1/2016 (if billing retroactively) or 5/1/2018.

For Skilled Nursing and Medical Social Worker charge codes, add the Medi-Cal Hospice Revenue Type to the Revenue-Codes tab if not currently present. Revenue codes are needed for SIA charge generation in HAS.

Medi-Cal Insurance

Go to **File > File Maintenance > Entity**. Click **Change Type** and set to **Insurance**.

Press **Find** button to locate the Medi-Cal Hospice insurance.

Go to the **Insurance** tab and set the following.

Bill Method: Hospice

Payor Type: 3-Medicaid (Fee for Service) or 4 – Medicaid (HMO).

Billing Unit Overrides: Set the Non-Billable modality to "¼ Hrs" (for SIA charges). Set the Continuous Care modality to "Hours."

Entity Maintenance: Insurance MEDICALHOSP - Medi-Cal Hospice - Edit

Name/Address Insurance **Ins-Rate** Contact Notes

Insurance Type: Medi-Cal Hospice

Financial Class: Medicaid Hospice Clas

Bill Type: UB04

Provider #:

Payor/Submitter #: 12345

GL A/R Account #:

GL Revenue Account #:

GL Discount Account #:

PPS Billing: ☐ Bill Method: Hospice

Payor Type: 3-Medicaid (Fee for Service)

Requires EV: ☐

Billing Unit Overrides:

#	Modality	Units
7	Homemaker	N/A
8	Supplies	N/A
9	Non-Billable	1/4 Hrs

* Revenue Based on Calculated Time/Units

Billing Requirements:

☐ Plan of Care ☐ HIPPS Code

☐ Authorization

Timely Filing: 0

Find Save Cancel Print

On the 'Ins-Rate' tab, add the LOC and SIA charges with the appropriate percentage amount. A Blanket Rate for zero dollars covered should be present.

Example:

Entity Maintenance: Insurance MEDICALHOSP - Medi-Cal Hospice - Browse

Name/Address Insurance **Ins-Rate** Contact Notes

Charge-Description	Charge-Code	Start-Date	End-Date	Type	Rate	Allow
Blanket Proration	BLANKETRATE	1/1/2015		F	0.00	<input checked="" type="checkbox"/>
Blanket Proration R&B	BLANKET10	1/1/2015		F	0.00	<input type="checkbox"/>
Continuous Home Care	CONTINUOUS	1/1/2015		P	99.00	<input checked="" type="checkbox"/>
Inpatient Home Care	INPATIENT	1/1/2015		P	99.00	<input checked="" type="checkbox"/>
Respite	RESP	1/1/2015		P	99.00	<input checked="" type="checkbox"/>
Routine Home Care	ROUTINE	1/1/2015		P	99.00	<input checked="" type="checkbox"/>
Service Intensity Add-on	HOSPICESIA	1/1/2016		P	99.00	<input checked="" type="checkbox"/>

Rev-Code: 0552 RHC Service Intensity Add-on HCPC/Other:

Find Save Cancel Print Add Delete Clone

Configure the Medi-Cal Option Set(s).

Go to **Billing > Electronic Claims** and in the **Option Set Selection**, select the **Medi-Cal Hospice Option Set**.

Click **Options** and using the Locator dropdown, set the following:

2390.12 Charge Itemized Consolidation Options: Choose **Hospice Detailed LOC No-Qcodes** (creates claims with all charges itemized in date order) *or* **Hospice LOC No-QCodes** (charges are summarized by Rev Code/Date Order) for plans that *do not* require Q-Codes. If Q-Codes *are* required, choose **Hospice Detailed LOC w/QCodes**.

Billing Process

Run the Hospice LOC Report to Create LOC and SIA charges.

Go to **Charge > Hospice LOC Report** (or File > Report Groups if setup).

Report Detail: Check all options.

Billing Period: Select billing month/year

Hospice Insurance Type: Select the Medi-Cal Hospice type

Report Type: All Records

Create/Fix LOC Charges: Check this option.

Hospice LOC Report

General Options | More Options

Report Sequence:
☒ Patient
☐ LOC

Selection Type:
☒ All ☐ Insurance
☐ Patient ☐ Fin-Class
☐ Unit

Report Detail:
☒ Patient Detail
☒ Diag/Cert Detail
☒ Location Detail
☒ Charge Detail

Billing Period:
 April 2021

Custom Date Selection:
 From: 4/1/2021 To: 4/30/2021

Hospice Insurance Type:
 All: ☐ Medi-Cal Hospice

Level of Care:
 All: ☒

Unit:
 All: ☒

Report Type:
☒ All Records
☐ Exceptions Found
☐ Ready To Bill

☐ Export Report
☒ Create/Fix LOC Charges

Preview Print ?

Preview the report and scroll or jump to the last page to generate the LOC and SIA charges.

After the charges have been created/updated, run for **Exceptions Found** and make necessary corrections. If changes are made that affect LOC days or SIA charges, run the report for **All Records** with **Create/Fix LOC Charges** checked.

Only 0650 Routine Charges will be generated but the high/low routine rates will be calculated correctly. The 0659 charges will be populated to the claim at the time of creating the Medi-Cal electronic file.

After all exceptions have been corrected, run the report for **Ready to Bill**. After previewing the report, use the **Bill Audit** button to jump to and preview the Billing Audit Report.

Run, review and post the Billing Audit.

Go to Billing > Electronic Claims and select the Medi-Cal Hospice electronic claim option set and submit per that payer's guidelines.

Example of Electronic Claim Submission Report:

5/30/2018 9:29:11 AM 0950 - Medi-Cal Hospice 5010		Electronic Claim Submission 5/1/2018 - 5/31/2018 \\tsclient\C\Users\Kristin\Desktop\0950.x12			Institutional Home Health Care Services		Page
Patient #	Patient Name	Admit Date	Bill Date	Bill Type	Payor		
122	Caid, Callie	4/15/2018	5/31/2018	NonPPS	Medi-Cal Hospice		
Adm-Src: 1 Status: 40 TOB: 814 Diagnosis: 1:101.0 Values: 1:41740 2:41740 Occurrences: 1:27*04/15/2018 Order/Refer-Doctor: Devon Aarons 1184333336		Stmnt From: 05/01/2018 To: 05/04/2018			Contract: 3423445df		
Rev	Description	Code	Date	Units	Hours	Amount	Other
0650	Routine Home Care	Routine	05/01/18	1	0.00	225.30	
0552	Hospice Service Intensity	Hospicesia	05/01/18	16	4.00	190.02	
0650	Routine Home Care	Routine	05/02/18	1	0.00	225.30	
0552	Hospice Service Intensity	Hospicesia	05/02/18	16	4.00	190.02	
0650	Routine Home Care	Routine	05/03/18	1	0.00	225.30	
0552	Hospice Service Intensity	Hospicesia	05/03/18	16	4.00	190.02	
0659	Routine Home Care	Routine	05/04/18	1	0.00	176.96	
0552	Hospice Service Intensity	Hospicesia	05/04/18	16	4.00	190.02	
0001	Total Charges			68		1612.94	
Grand Totals:							
Patients: 1		Claims: 1		Charges: 1612.94		Errors: 0	

Note: hard copy UB04 claims are not supported for Medi-Cal hospice claims at this time.